

## Marco IT Department Discovery Checklist: OPD-Scan3 / Viewing Software

Customer: \_\_\_\_\_ Contact: \_\_\_\_\_

Office Hours: \_\_\_\_\_ Phone: \_\_\_\_\_ Area Manager: \_\_\_\_\_

1. Office workstations are running Windows Professional version? Yes ☐ No ☐

**Note: Windows Home Versions are not supported**

2. Internet Connection Available for Remote Support Yes ☐ No ☐

3. Office Network Information: (If possible clinic IT contact should be onsite during installation)

☐ Workgroup ☐ Domain ☐ Stand-alone (No Network)

IP Addressing: ☐ DHCP ☐ Static-IP \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Subnet Mask: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Gateway: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Primary DNS: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Secondary DNS: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

4. If Domain, is a Nidek service account login available: Yes ☐ No ☐

Service Account Username: \_\_\_\_\_

Service Account Password: \_\_\_\_\_

**Note: This account should be placed in an OU in the domain that does not have any group policies in placed**

5. OPD Database Manager Server Location: ☐ Microsoft Server ☐ Workstation Client

Server OS: \_\_\_\_\_

6. Is an Ethernet Port Available for the OPD-Scan3 in the testing area? Yes ☐ No ☐

**Note: If no, the customer is required to have an additional receptacle installed or provide an Ethernet switch and proper quantity of network cables**

7. Number of Exam Rooms running OPD Viewing Software: \_\_\_\_\_

**Note: USB Dongle will need to remain connected to the PC.**

8. EMR? If Yes, Vendor : \_\_\_\_\_ Yes ☐ No ☐

**Note: Customer should contact EMR Vendor regarding Nidek OPD-Scan 3 Integration**

9. IT Contact: (should be onsite during installation)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If there are any questions or concerns prior to the OPD-Scan 3 Installation please contact Marco IT support at 800-874-5274.