

"Dissemination of Education through Knowledge, Science and Culture"-Shikshanmaharshi Dr. Bapuji Salunkhe

**Shri Swami Vivekanand Shikshan Santha's Kolhapur**

**PADMABHUSHAN DR. VASANTRAODADA PATIL MAHAVIDYALAYA TASGAON DIST- SANGLI**

416 312 (Maharashtra) Phone No: (02346)250665

(Affiliated to Shivaji University, Kolhapur)

NAAC Reaccredited B++ with CGPA 2.77 AISHE:C11096



College email Id: [san.pdvpmtasgaon@gmail.com](mailto:san.pdvpmtasgaon@gmail.com)

College Website: [pdvpmtasgaon.edu.in](http://pdvpmtasgaon.edu.in)

**INTERNAL QUALITY ASSURANCE CELL**

**2023-2028**

**PERSPECTIVE PLAN**



Jan 15, 2023, 11:57

## Contents

1. Curricular Aspects .....	4
2. Teaching Learning and Evaluation:.....	5
3. Research, Innovations and Extension .....	6
4. Infrastructure and Learning Resources.....	7
5. Student Support and Progression .....	9
6. Governance, Leadership and Management .....	11
7. Institutional Values and Best Practices .....	13

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is one of the leading educational institutions, imparting quality education across diverse verticals for over seven decades with the motto “ज्ञान, विज्ञान आणि सुसंस्कार यासाठी शिक्षण प्रसार” (dissemination of Education for Knowledge, Science and Culture), given by the founder Dr. Bapuji Salunkhe. The Sanstha is one of the few renowned and leading educational institutions in Maharashtra (India).

Dr. Bapuji Salunkhe established Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954. The college has a beautiful ambience with playground, an imposing library. It is affiliated to the Shivaji University Kolhapur. The college caters to the motivate and inspire pupils to be spontaneous and devoted social workers for development of society, develop potentials of creativity and independent thinking as is the mission of the Shri Swami Vivekanand Shikshan Sanstha, offering graduation in Arts, Commerce and Science and Post graduation in English, Hindi, Marathi, History, Economics, Commerce, Chemistry, Statistics. While preparing the perspective plan, the institute will strive to achieve the status of best college in the Jurisdiction of Shivaji University, Kolhapur to help learners for employability.

The perspective plan is prepared after an interaction with staff, management and parents, student's feedback. The Perspective Plan has been discussed, reviewed and approved in the C. D. C. of the college. It is our sincere effort to prepare the framework for our collective efforts directed towards the attainment of our goals.

**The functions of the IQAC are:**

1. To develop and apply quality benchmarks/parameters for various academic and administrative activities of the institution.
2. To facilitate learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. To arrange feedbacks from students, parents and other stakeholders on quality-related institutional processes.
4. To Disseminate information on various quality parameters of higher education.
5. To Organize inter and intra-institutional training programmes, conferences, workshops, seminars on quality related themes and promotion of quality circles
6. To document various programmes/activities leading to quality improvement.
7. To act as a nodal agency of the institution for coordinating quality related activities, including adoption and dissemination of best practices
8. To develop and maintenance of institutional database through MIS for the purpose of maintaining /enhancing institutional quality,
9. To nurture Quality work Culture in the faculty of institution.
10. Preparation of the Annual Quality Assurance Reports (AQARs) as per guidelines and parameters of NAAC, to be submitted to NAAC, Bangalore.

**Vision:**

"Dissemination of education for knowledge, science and Culture"

- Shikshanmaharshi Dr. Bapuji Salunkhe

**Mission:**

- To provide modern education by developing their creative thinking with culture in the youth of the rural area of Tasgaon Taluka at the affordable cost for their all-round development.
- To **enhance the teaching-learning process** by implementing innovative practices to **create** cultured, creative, and constructive citizens in order to enrich their natural, cultural, and socio-political environments.



- To **strengthen research culture** providing sustainable solutions in the domain of leadership, strategy, resources, recruitment and development of talent, information sharing, communication, measuring quality and excellence.
- To **inculcate** professional ethics, culture values and entrepreneurial attitude addressing **needs of industry and society**.
- To ensure values like truth, honesty, character, true science, sacrifice among the students and curb exploitation through education amongst them
- To aim at overall personality development through extracurricular activities.
- To provide a platform to the students to enhance their skills and potentials as well as a sense of social responsibility and nationality through sports, cultural, N.S.S., N.C.C. and other activities.
- To organize a variety of exposure activities through various agencies and platforms to enhance placements for identification of individual intelligence, abilities, interest, and inclination of pupils of diverse kind to rise their eminent position.

## 1. Curricular Aspects

The institute follows prescribed curriculum of the Shivaji university Kolhapur.

Following aspects are required to be considered to set the benchmark in the line with the expectation of revised accreditation framework of NAAC, Bengaluru.

- To introduce carrier academy as per pupil's requirement.
- To increase pupil's intake capacity of existing courses and improve their academic quality.
- To introduce new value added, Add-on courses and certificate courses
- To promote faculty members to participate in curriculum design and review at university level.
- Provision of good academic flexibility at UG, PG, and research level
- Participation of more staff in BoS and Academic Council.
- Inculcation of Human Value and professional ethics.
- To encourage faculty and pupils to participate in relevant online / offline courses
- To utilize the expertise of the stakeholders and experts from the universal group for quality improvement

## 2. Teaching Learning and Evaluation:

- Recognition of Merits/ Achievements to students by felicitating for their academic achievements as well as other achievements
- Transparent Admission Process and use of e-governance based on merit coupled with reservation policy.
- Fostering social responsibility and community engagement in college.
- Faculty Induction programme (FIP) & Faculty Development programme (FDP) for newly appointed faculty members.
- Programme outcome, programme specific outcome and course outcome for all programme offered by college.
- To promote the faculty to use ICT for teaching learning process.
- To initiate students centric teaching methods.
- To adopt and use the online learning methods and e-videos (LMS).
- To introduce remedial teaching.
- Establishment of media center and virtual class room.
- To organize workshops for teaching and non-teaching staff for their improvements through Academic staff college.
- Supporting Academic Programmes and Policies Proportionate to Needs of Learners
- Encouragement to Students through career counselling, Guest Lectures, Mentor-Mentee Scheme, Alumina meeting, Parent Meetings, Counselling to learners
- Strengthening of Innovations and Discipline in Teaching-Learning Process through academic calendar, Academic diary for teaching and non-teaching staff, Allocation of Academic Work, student centric methods, use of ICT teaching, Motivation for research, student's friendly environment,
- Strengthening of Innovations in Teachers' Quality through Appointment of Qualified Teachers, self-apprising report, upgradation of teaching quality by providing opportunities to faculty to obtain higher educational qualifications such as Ph.D., Post-doctoral degree and other professional degree to pursue their aspirations, supporting to participate in various seminars, conferences,

workshops, trainings and faculty development programmes such as refresher course, orientation course and short term courses, Periodical Meetings

- Recognition of Achievements of High performing teachers and their merits will be given greater visibility through college magazine, institute's website and newspapers. This policy will be continued in future.
- Organizing various lectures on different issues and relevant topics by eminent personalities and staff through staff academy.
- Introduction of Innovations in Evaluation Process

### **3. Research, Innovations and Extension**

The college is a multi-faculty, undergraduate dominated with some postgraduate as well as research programmes. The college will adopt the strategy to increase the quantity and quality of the research output. In order to achieve envisaged plan, the following activities will be undertaken as well as strengthened.

- Well defined and comprehensive research policy for promotion of research in the institution.
- Composition of Research innovation and extensions Committee for monitoring research activities
- Efforts to obtain research grants from funding agencies such as RUSA, UGC, ICSSR, DBT, DST, University etc
- Organization of the workshops / seminars / training programmes for preparation of proposals for minor and major research projects
- Organization of workshops on research methodology
- Awareness programme on Intellectual Property Rights (IPR)
- Well-equipped common facility centers
- Availability of physical resources such as instruments, laboratories, ICT facility, Library, INFLIBNET and other requirements necessary to facilitate research.
- Efforts for sponsored research by universities, industries and research institutes.
- Commencement of Ph.D. degree programmes at our college by enhancing facilities in Research Centre in different departments.
- Increase in research student intake

- Extension through Strengthening of NSS and NCC units by bringing innovations in their conventional activities, Training to the NSS volunteers and NCC cadets for emergencies and disaster management, Organization Blood donation, health check camp, etc. every year, Library facility to the alumni as well as needy students of nearby areas other than college students, Sports facilities to NGOs and other associations, Physical training to the alumni and candidates appearing for police examinations by the department of NCC
- Playground will be made available to the sports and training activities of NGOs, GOs, associations, other neighbouring institutions and organizations
- Programmes for awareness programmes on health hygiene and personal sanitation, electrical safety, soil testing, environment, cleanliness campaign, energy and environmental conservation campaign and tree plantation, at the adopted area and neighbourhood

#### **4. Infrastructure and Learning Resources**

Improvement in infrastructure and learning resources is ongoing process. Perspective Plan as regards to infrastructure and learning Resources will be based on following strategic policies-

- Creation of infrastructure and learning resources
- Augmentation of existing infrastructure
- Maintenance of infrastructure and learning resources.
- Optimum utilization of available infrastructure and learning resources.
- Continuous efforts to generate grants for infrastructure development.
- More specifically, practices of the institution with respect to provisions of infrastructure and Learning Resources and modernization of existing infrastructure will be as follows-

##### **Creation of New Infrastructure**

- Creation of more smart class rooms
- Creation of Yoga Center
- Creation of administrative block
- Creation of auditorium of 250+ capacity

- Creation of new record room
- Creation of competitive exam center
- Creation of college canteen

#### **Augmentation of Existing Infrastructure**

- Renovation of NSS, NCC, Culture, sport and women's rest room
- Disabled-friendly, barrier free campus
- Lecture capturing system and e-content development facility
- Development of solar panel on roof of college building
- Development of biogas plant in hostel

#### **Upgradation of Infrastructure**

The institute has planned to upgrade the infrastructure in commensurate with contemporary changes in Teaching Learning Resources

- Adequate number of spacious and ventilated class rooms with modern aids.
- Good quality furniture
- Adequate number of clean toilet blocks for students and staff.
- Well-furnished and fully computerized Administrative Office.
- well-furnished Girls Common Rooms. Upgradation of common facility Centre with additional instruments in Central Instrumentation Laboratory, Conference Room and Smart Class Room.
- Upgradation of Interactive Language Laboratory with 30 learning stations.
- Automation of N.S.S. and NCC offices.
- Establishment of green house and vermicomposting unit

#### **Maintenance**

- A policy and a formal mechanism for optimum utilization of infrastructure and learning resources and its maintenance.
- Software will be used to manage documentation, inventory maintenance, usage of facilities and tracking of maintenance wherever possible.
- Maintenance and cleanliness of infrastructure with in house as well as outsourced systems.
- Well maintained gardens.



### Learning Resources

Spacious and fully computerized Central Library with ever increasing holdings and user friendly and comprehensive library services with enhanced facilities.

- Digital library
- Separate section in college for competitive examination resource material to facilitate Competitive Examination Centre
- Complete automation of Library services.

### Best Practices

#### Strengthening

- Accessible sports facilities for all major sports including formal and informal events
- Well-developed botanical garden.
- Reading rooms facilities for alumni and outsiders.
- Computers at laboratories, offices, Library and departments with LAN.
- Implementation of Energy conservation with proper awareness among staff and learners and use of renewable energy such as solar systems
- Recycling of waste paper and steps toward zero paper usage
- Eco-friendly campus
- Green audit/campus certification

#### New Best Practices

- Vasant Avishkar Research Festival
- Creation of Vivekanand bank
- Soil, water, leaf analysis for neighbouring villages
- Reuse of waste papers
- Cleaning the surrounding villages

## 5. Student Support and Progression

The institute recognizes its responsibility of integrating students into all aspects of life and hence this perspective plan adopts various measures to prepare and motivate the

learners for every possible dimension of life. Many of such measures have been already adopted by the institute and will be continued in future

### **Students**

- All the meritorious students from NSS, NCC, cultural, sports and research activities will be felicitated by offering cash prizes, mementos and certificates.
- Policy and provision for scholarships for students with academic merit by the institution
- Learners are motivated to participate in 'Avishkar Research Convention' and other research activities. All required research facilities are made available to them. Such motivation will be continued and strengthened in future.
- Coaching for competitive examinations and other professional examinations will be strengthened.
- Additional library cards shall be provided to meritorious students.
- Sport shoes, kits and other essential articles will be provided to the students who participate in sports activities.
- Preference will be given in admission to the students who have good performances in sports, cultural, NSS, NCC and research activities.
- Special coaches shall be invited for different games to train the students and staff to promote the sports.
- To enhance activities in Centre for Career Guidance, Placement and Counselling which will provide career guidance and placement facilities to the students through a qualified counsellor and Placement officer
- Campus interviews will be organized for the learners to make job opportunities available for the learners.
- The college will organize workshops to develop awareness of competitive examinations.
- The college will organize workshops to develop awareness of competitive examinations and foster entrepreneurship among the learners.
- Hands-on training on advanced instruments will be organized.

- Student friendly environment shall be created within the campus to help the students having rural background to build their confidence.

### **Alumni**

- Library and reading room facilities will be extended to the alumni.
- Career guidance and placement services will be provided through the alumni.
- College ground and gymnasium facilities will be provided for physical fitness of alumni.
- Alumni will be invited for social, cultural and academic programmes of the college.
- Alumni will be encouraged to support the current learners in various dimensions such as placements, industrial relations, interaction with aspiring students, fund raising, catalysing collaborations etc.

## **6. Governance, Leadership and Management**

The college aims to become a renowned institute offering high degree of excellence in education, earn good reputation among stakeholders, and provide dynamic and student friendly campus. The vision and mission clearly define the goals of our institute

### **• Institutional Vision and Leadership**

- Vision and mission of the institution will be communicated effectively to all stakeholders.
- The management and employees will work together in progress of the institution.
- An organogram based on democratic and transparent policies and procedures provides direct access for free flow of ideas.

### **• Organizational Arrangement will be made to facilitate**

- Decentralized administrative mechanism with accountability.
- Participative functioning of the institution involving all members of the staff.
- Equitable allocation of responsibilities.
- Extensive committee structure with clearly defined roles, responsibilities and objectives.
- Indoor game facility for the staff to relax and refresh physically and mentally.

- Efficient Students' Council and Students' Welfare Committee and Women Development Cells' Council having wide representation of students in decision making, execution of policies and developmental aspects of the college.
- Minimal interference by the management in the daily functioning of the college.
- Implementation of e-governance in all areas of operation with dedicated ERP solution

### **Strategic Development and Deployment**

- Perspective plan shall be formulated collectively with thorough review of the academic programmes based on feedback and SWOC analysis.
- Strategic policy and time bound implementation plans for filling in the vacancies with qualified faculty and staff.
- Periodical faculty and staff development programmes.
- Comprehensive and effective performance appraisal of faculty and staff.
- Team building, initiatives and good interpersonal relations.
- Conducive work environment.
- Liberty for use of innovative ideas and ICT in teaching-learning system.
- Mechanisms for handling grievances covering all sections such as students, staff and women.

### **Financial Management**

For effective Financial Management following steps shall be taken

- Policy for financial management (Resource Mobilization)
- College development committee
- Financial freedom within the allocated budget.
- Effective internal control, monitoring mechanism and timely statutory audit of the accounts.
- Continuous efforts to obtain development grants from funding agencies such as RUSA, UGC, ICSSR, DBT, DST, University etc.
- Internal and External Audit

### **Standardization of the overall system by quality audits**

Institute will continue to focus on quality, process improvements and environmental concerns through the certification by:

- ISO 9001 and ISO 14001
- Green Audit
- Gender Audit
- Academic and Administrative Audit
- Energy Audit
- Environmental Audit
- Participation in NIRF

## **7. Institutional Values and Best Practices**

With an objective of holistic development of the college and all its stakeholders, the perspective plan of the college focuses on the value addition to the existing teaching, learning and evaluation, co-curricular and extension programmes which provides direction for the innovations. The following practices will be adopted and strengthened to bring innovations in traditional exercises as well as to set values among not only the learners but in the whole process-

- Playing of national anthem every day at the commencement of morning and afternoon sessions
- Academic calendar for prior planning of activities to be conducted for the academic year
- Publicity of all activities, opportunities and recognitions through the press, local TV channels, mobiles, departmental blogs and website to attract the learners.
- Code of conduct for students and staff and its adherence.
- Maintaining of academic diary to keep up-to-date record of every lecture and regular activities of an individual faculty and administrative staff respectively.
- Students' Profile Card to maintain the academic, attendance, personal and social record of the learners.
- Adoption of effective system for online teaching learning and acquisition of equipment for development of e-content, lecture capturing, LMS, hybrid teaching etc.



- Organization of various programs and activities related to gender sensitization and gender equity.
- An effective and concrete Students' Feedback System to evaluate the performance of an individual faculty, supporting staff, resources and thus an institute.
- Effective Grievance Redressal mechanism for timely and satisfactory resolution of grievances pertaining to evaluation, ragging, sexual harassment and other matters.
- Organization of workshops to develop awareness about competitive examinations and training for competitive examinations to the interested learners.
- Best practices by library
- Book bank scheme for the socio-economically backward learners and post graduate students
- Celebration of library week to sensitize the students for effective use of library
- Display of the cover page of the newly added books in the library on notice board for readers information
- Online access of learning resources through Quick Response Code (QR Code)
- Use of technology in the teaching, learning and evaluation system.
- Transparent and unbiased evaluation system is ensured by-
  - Coding and decoding of answer scripts
  - Online declaration of results
  - Provision to apply for revaluation as well as photocopy of the answer sheets.
- Effective and result-oriented Career Guidance and Placement Cell for providing learners with opportunities for gainful employment.
- Continuous augmentation of infrastructure and learning resources through acquisition of new software and other related equipment for improved teaching-learning process and administrative and monitoring activities.

- Promotion of paper-free transactions as far as possible through online maintenance of records as green approach.
- With respect to research-
  - Promotion of interdisciplinary research.
  - Computer literacy to every staff of the college.
- Organization of training programs for teaching as well as non-teaching staff to enable them to cope with the latest developments and innovations in academics and administrative matters.
- Deputation of faculty to participate in workshops, training programmes to acquaint with National Education Policy 2020.
- Engaging the learners in research projects related to various social issues such as dowry, domestic violence, public health, public hygiene, poverty, effects of technology on life etc. to link research with community and to understand social challenges.
- Adoption of village
- Awareness programmes
- Formulation of a well-defined environmental policy for sustained and committed ecofriendly approach in the workings of the organization.
- Energy conservation by using renewable energy sources such as solar energy.
- Ban on single used plastic
- Conduct of Gender Audit
- Conduct of Green Audit
- Conduct of Energy and Environment Audits
- Waste management systems
- Vermicomposting plant

The targets of the perspective plan 2023-24 to 2027-28 have been set after extensive consultation to ensure that they are both ambitious and achievable. This plan provides direction for the next five years and strategizes collective efforts to realize the plan.

**Dr. Milind S. Hujare**